



इंडियन रेलवे केटरिंग एवं टूरिज्म कॉरपोरेशन लिमिटेड  
(भारत सरकार का उद्यम-मिनी रत्न)

INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.  
(A Govt. of India Enterprise-Mini Ratna)

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E file. No. IRCTC/CO/CTRG(SCS)/12/2024/CATG  
(Comp. No. 36656)

02.05.2024

**Sub: Minutes of the Pre-bid meeting for Food Plaza at Vadnagar Railway station held on 24.04.2024 at IRCTC, Corporate Office.**

**Ref: Open E Tender no. 2024/IRCTC/FP/Vadnagar/01.**

Reference above, a pre-bid meeting was held on 24.04.2024 at 1200 hrs. at IRCTC Corporate Office for the open e-tender of for setting up, operation and management of Food Plazas at Vadnagar Railway Station.

**IRCTC Representatives**

- 1) Smt. Rashmi Gautam (GGM/SCS)
- 2) Sh. Dilip Goyal (JGM/SCS)

**Participant firms and representatives:**

SN	Name of the firm	Representative name (Sh.)
1	Wagh Bakri Tea	Abhishek
2	Honest Restaurant	Dinesh Kumar Soni
3	TATA Consumer	Yatin
4	Chaayos	Abhinav Agarwal

A brief introduction was given on the Project wherein the participants were informed regarding the Food Plaza at Vadnagar Railway station followed by eligibility criteria, scope of work in detail, general conditions of the contract, terms of payment, additional license fee, user charges, turnover from the unit, site plans etc. The salient features of the project along with the importance of Vadnagar station were also discussed.

Further, following points were discussed:

1. A brief on the operations of **Tea Lounge** including menu and engagement of service was also informed to the participants.
2. It was also informed that the bidder should have at least one operational **Tea Lounge/Food Outlet** with seating facility with an Area of not less than 1000 Sq. ft.
3. Further, it was informed that Railway may provide Robots for service in the unit. The AMC of Robots and its maintenance shall be borne by the licensee.
4. Participants were also informed regarding the submission of concept plan for promotion of Tea.
5. The participants were informed regarding highlights of the eligibility criteria required by the bidders for the bidding.
6. The participants were also apprised regarding the license fee to be paid and payment of fixed user charges in addition to payment of the license fee.

The participants were requested for the queries, if any. Accordingly, the participants raised queries. The reply to the queries raised by the participants is as under:

SN	Firm	Query raised	IRCTC Reply
1	TATA Consumer	<ol style="list-style-type: none"><li>1. The representative enquired whether the turnover of the firms working on behalf of TATA will be considered.</li><li>2. The representative also queried regarding the amount of the reserve price kept for the bidding.</li></ol>	<ol style="list-style-type: none"><li>1. It was informed that the turnover should be in the name of the participating firms only.</li><li>2. It was informed that the MLF of the unit is already indicated in the tender document available at Tender Wizard site.</li></ol>
2	Chaayos	<ol style="list-style-type: none"><li>1. The representative raised the query regarding sale turnover from catering business as per Annexure-B of the eligibility criteria.</li><li>2. Query was also raised in respect of unit charges of electricity and water.</li></ol>	<ol style="list-style-type: none"><li>1. It was informed that the certificate to be submitted by Chartered Accountant should clearly mention sale turnover from catering business.</li><li>2. It was informed that the charges towards water and electricity shall be as per the charges of Railways.</li></ol>

Further, to above, all concerned and bidders are advised to kindly refer the tender document uploaded on the website for information and necessary action.

This issues with the approval of the Competent Authority.

  
(Dilip Goyal)  
JGM/SCS