



इंडियन रेलवे केटरिंग एण्ड टूरिज्म कॉरपोरेशन लिमिटेड  
(भारत सरकार का उद्यम-मिनी रत्न)

INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.

(A Govt. of India Enterprise-Mini Ratna)

CIN: L74899DL1999GOI101707

Website: [www.irctc.com](http://www.irctc.com), Email: [info@irctc.com](mailto:info@irctc.com)

**VACANCY NOTICE No. 27/2024**

No. 2020/IRCTC/HRD/Deputation/GAZ/HRD

Date: 05.09.2024

<b>GENERAL MANAGERS ALL RAILWAYS/PRODUCTION UNITS</b>	
<b>DIRECTOR GENERAL'S/DIRECTORS ALL RAILWAY TRAINING INSTITUTES</b>	
<b>CMD/MD/CHAIRMAN ALL RAILWAY PSUs &amp; CENTRAL PSU's</b>	
<b>Organisation</b>	Indian Railway Catering And Tourism Corporation Ltd. (IRCTC)
<b>Title &amp; No. of Posts</b>	JGM(E5)/DGM(E4) – HRD – Two (02 posts).
<b>Location</b>	One post each at North Zone- New Delhi and South Central Zone-Secunderabad
<b>Duration</b>	Three years or till IRCTC is exempted from the rule of immediate absorption, whichever is earlier.
<b>Term of appointment</b>	Deputation.
<b>Exemption from the Rule of immediate Absorption</b>	Exemption available
<b>Service</b>	Group "A" & Group "B" Officers of Personnel Department of Indian Railways or RBSS Cadre or HR Cadre of PSU
<b>Scale of Pay &amp; Age</b>	Rs. 15600-39100 GP 6600 6 <sup>th</sup> CPC/Level- 11, CDA pattern (7 <sup>th</sup> CPC) (Eligible for JGM/E-5 level)-OR- Rs. 80,000-2,20,000/- IDA Scale, E5 or its equivalent  Rs. 15600-39100 GP 5400 6 <sup>th</sup> CPC/Level- 10, CDA pattern (7 <sup>th</sup> CPC) (Eligible for DGM/E-4 level) –OR- Rs. 70,000-2,00,000/- IDA Scale, E4 or its equivalent <b>Maximum Age 55 years.</b>
<b>Job description</b>	The officer is required to look after the various HR related matters such as Deputation, Absorption, Promotion, Transfer, Pay related matters, Settlement matters, APARs, Parliament Questions, Court cases, Recruitment, Time office management, Outsource matters, Training, Medical reimbursements, Empanelment of hospitals and hiring agency, Retirement, Resignation, PF related matters, Service Records, Liasoning with Govt authorities, Compassionate appointments, and other miscellaneous staff matters. <b>Note:</b> Job/Posting may be changed as per business requirement.
<b>Qualification/ Experience</b>	Group "A" or "B" Officers working in Personnel Department/HR Department of Indian Railways or officers working in Railway Board of RBSS cadre or Railway PSUs/Other Central PSUs.
<b>Perks &amp; Benefits</b>	1. Parent Pay Plus Deputation Allowance as applicable and all other perks and allowances applicable as per IRCTC policy. 2. Medical Allowance if opted for medical facilities of IRCTC as per extant rules. 3. Uniform fitment allowance & Lease/HRA at prescribed rate etc.
<b>Selection Criteria</b>	As per the procedure advised by Ministry of Railways Letter No. 2017/ E (O) II/41/5 dated 25.05.2017.
<b>WebAddress</b>	<a href="http://www.irctc.com">www.irctc.com</a>
<b>Closing date</b>	<b>04.10.2024</b>
<b>Note</b>	Cut off date for age and eligibility would be reckoned as on closing date of vacancy notice.

Candidates shall apply through proper channel for selection on deputation basis to the above mentioned vacancies in the prescribed proforma attached herewith. Zonal Railways, PUs, Railway PSUs, concerned HR dept, etc. to forward the applications of eligible candidate's alongwith Vigilance history/D&AR Clearance and APARs of last 03 years (FY 2021-22, 2022-23 & 2023-24) to Railway Board for onward transmission to IRCTC Corporate Office/IRCTC, New Delhi. A scanned copy of application in the enclosed format duly filled may also be sent by candidate in advance through e-mail to [deputation@irctc.com](mailto:deputation@irctc.com). Candidates are advised to paste latest Passport Size Colour photograph on the application form.

(Sidhartha Singh)  
Addl. General Manager (HRD)