



इंडियन रेलवे कैंटरिंग एण्ड टूरिज्म कॉरपोरेशन लिमिटेड
(भारत सरकार का उद्यम-मिनी रत्न)

INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.

(A Govt. of India Enterprise-Mini Ratna)

CIN: L74899DL1999GOI101707

Website: www.irctc.com, Email: info@irctc.com

VACANCY NOTICE NO. 02/2022

No. 2021/IRCTC/HRD/Deputation/GAZ

Date: 21.01.2022

GENERAL MANAGERS
ALL RAILWAYS/PRODUCTION UNITS

DIRECTOR GENERAL'S/DIRECTORS
ALL RAILWAY TRAINING INSTITUTES

CMD/MD/CHAIRMAN
ALL RAILWAY PSUs

Organisation	Indian Railway Catering And Tourism Corporation Ltd. (IRCTC)
Title & No. of Posts	JGM (E5) / DGM (E4) - Finance - One (01) post.
Location	IRCTC West Zone/Mumbai. (Transferable as per business requirements)
Duration	Three years or till IRCTC is exempted from the rule of immediate absorption, whichever is earlier.
Term of appointment	Deputation
Service	Finance cadre of Railways/Railway PSUs.
Scale of Pay & Age	Rs. 15600-39100 GP-6600 (6 th CPC)/ Level-11 (7 th CPC) CDA pattern. (Eligible for E-5 post) -OR- Pay Scale Rs. 80000-220000, IDA pattern (Eligible for E-5 post) -OR- Rs. 15600-39100 GP-5400 (6 th CPC)/ Level-10 (7 th CPC) CDA pattern. (Eligible for E-4 post)-OR- Pay Scale Rs. 70000-200000, IDA pattern (Eligible for E-4 post) Maximum Age 55 years as on closing date of vacancy notice.
Job description	To take care of accounting through ERP, Direct/Indirect taxation, Railway co-ordination, departmental catering, tender vetting, new projects monitoring, funds management, budgets, cost control, internal audits and other works as assigned by higher officials.
Qualification/ Experience	1. Officer should be Graduate from recognised university. 2. Proficiency of work in Accounts field and working knowledge of MS-office/excel/word/access, etc.
Perks & Benefits	1. Parent Pay Plus Deputation Allowance as applicable and all other perks and allowances applicable as per IRCTC policy. 2. Medical Allowance (outdoor)-7% of the basic pay if opted for medical facilities of IRCTC & reimbursement of medical expenses for hospitalization. 3. Uniform fitment allowance-7% of the basic pay. Lease/HRA at prescribed rate etc. *For IDA pay scale the above are included in cafeteria approach of 35%.
Selection Criteria	As per the procedure advised by Ministry of Railways Letter No. 2017/ E (O) II/41/5 dated 25.05.2017.
Web Address	www.irctc.com
Closing date	22.02.2022
Note	Cut off date for age and eligibility would be reckoned as on closing date of vacancy notice.

Candidates may apply through proper channel for selection on deputation basis to the above mentioned vacancies in the prescribed proforma attached herewith. Zonal Railways etc. may forward the applications of eligible candidate's alongwith Vigilance/D&AR Clearance and APARs of last 03 years to Corporate Office/IRCTC, New Delhi. A scanned copy of application in the enclosed format duly filled may also be sent by candidate in advance through e-mail to deputation@irctc.com as to reach us by 22.02.2022. **Candidates are advised to paste latest Passport Size Colour photograph on the application form.**

(Sandip Trivedi)

Group General Manager (HRD)