



इंडियन रेलवे कैंटरिंग एण्ड टूरिज्म कॉरपोरेशन लिमिटेड
(भारत सरकार का उद्यम-मिनी रत्न)
INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.
(A Govt. of India Enterprise-Mini Ratna)

"CIN-U74899DL1999GOI101707" E-mail : info@irctc.com Website : www.irctc.com

VACANCY NOTICE NO.05/2019

No. 2016/IRCTC/HRD/Deputation/GAZ

Date: 22.05.2019

GENERAL MANAGERS
ALL RAILWAYS/PRODUCTION UNITS

DIRECTOR GENERAL'S/DIRECTORS
ALL RAILWAY TRAINING INSTITUTES

CMD/MD/CHAIRMAN
ALL RAILWAY PSUs &
OTHER PSUs

Organisation	Indian Railway Catering And Tourism Corporation Ltd.
Title & No. of Posts	Group General Manager (Finance) (E8) - 01 post.
Location	New Delhi
Duration	Three years or till IRCTC is exempted from the rule of immediate absorption, whichever is earlier.
Term of appointment	Deputation basis.
Service	IRAS or Finance cadre of PSU
Scale of Pay & Age	Rs.37400-67000 GP-10000 (6 th CPC)/Level-14 (7 th CPC), CDA pattern. Maximum age 56 years. OR Rs.37400-67000 GP-8700 (6 th CPC)/Level-13 (7 th CPC), CDA pattern with minimum 03 years service in GP/Level. Maximum age 56 years. OR Rs. 100000-260000 (E7) IDA pay scale with minimum 06 year service in E-7. Maximum age 56 years. Rs.120000-280000 (E-8) IDA pay scale. Maximum age 56 years.
Job description	The officer will be required for the smooth functioning of finance department at corporate level. He will also coordinate the finance functions of Zonal offices. He will look after the preparation and finalization of accounts, audit (CAG, Internal Statuary) MOU, Revenue, Capital Budget, Banking & Insurance, Taxation, Catering (Departmental, Licensee and NRC), recovery of outstanding etc.

पंजीकृत एवं कॉरपोरेट कार्यालय : 11वां तल, स्टेट्समैन हाऊस, बी-148, बाराखम्बा मार्ग, नई दिल्ली-110 001 दूरभाष : 011-23311263-64 फैक्स : 011-23311259

Regd. & Corp. Office : 11th Floor, Statesman House, B-148, Barakhamba Road, New Delhi-110 001 Tel. : 011-23311263-64 Fax : 011-23311259

Qualification/Experience	1. IRAS officer with IT exposure will be preferred. 2. The number of years of experience and nature of experience of the officer in the specific areas as per requirement will be taken into consideration.
Perks & Benefits	1. Parent Pay Plus Deputation Allowance as applicable and all other perks and allowances applicable as per IRCTC policy. 2*. Medical Allowance (outdoor)-7% of the basic pay if opted for medical facilities of IRCTC & reimbursement of medical expenses for hospitalization. 3*. Uniform fitment allowance-7% of the basic pay. Lease/HRA at prescribed rate etc. *For IDA payscale included in cafeteria approach of 35%.
Selection Criteria	As per the procedure advised by Ministry of Railways Letter No.2017/E(O)II/41/5 dated 25.05.2017.
Web Address	www.irctc.com
Closing date	30 days from the date of issue.
Note	Cut off date for age and eligibility would be reckoned as on closing date of vacancy notice.

Candidates may apply through proper channel for selection on deputation basis to the above mentioned vacancies in the prescribed proforma attached herewith. Zonal Railways etc. may forward the applications of eligible candidate's alongwith Vigilance/D&AR Clearance and APARs of last 03 years to Corporate Office/IRCTC, New Delhi. A scanned copy of application in the enclosed format duly filled may also be sent by candidate in advance through e-mail to deputation@irctc.com as to reach us by 21.06.2019.



(Surendra Kumar)
Group General Manager (HRD)

PRESCRIBED PROFORMA
FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

Important <i>(please don't leave blanks)</i>	Vacancy Notice No. <i>(appears on the top right side of notice)</i>	
	File No. <i>(appears on the left side of vacancy notice)</i>	
	Post against which application has been submitted	
	Choice of station <i>(wherever applicable)</i>	

Personal Data

1.	Name	:	
2.	Gender	:	
3.	Service	:	
4.	Department	:	
5.	Category	:	
6.	Date of Birth	:	
7.	DITS (Date of entry into Time Scale)	:	
8.	Date of entry in Gr.B <i>(wherever applicable)</i>	:	
9.	Present pay band with Grade Pay and basic pay as on date of application	:	
10.	Present Designation & Railway	:	
11.	Contact Details		
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	

12. Educational Qualifications:-

S.No.	Qualification/Degree	Year/ Division	Institution/University, Place/ Country

13. Experience Details:-

SNo.	Designation & Railway with Place of posting	Grade (i.e. Gr.B/SS, JAG/SG/SAG)	From	To

14.	Details of previous deputation/ Foreign assignment, if any	:	
15.	Whether debarred from deputation? If yes, please furnish details.	:	
16.	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.	:	

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:

Date: