



इंडियन रेलवे कॅटरिंग एवं टूरिज्म कॉरपोरेशन लिमिटेड
(भारत सरकार का उद्यम-मिनी रत्न)
INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.
(A Govt. of India Enterprise-Mini Ratna)

"CIN-L74899DL1999GO1101707". E-mail : info@irctc.com, Website : www.irctc.com

No. 2019/IRCTC/CS/STEX/356

28th February, 2022

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|---|---|
| BSE Limited (Through BSE Listing Centre) 1 st Floor, New Trade Wing, Rotunda Building Phiroze Jeejeebhoy Towers, Dalal Street Fort, Mumbai – 400 001 Scrip Code: 542830 | National Stock Exchange of India Limited (Through NEAPS) "Exchange Plaza", C-1, Block-G, Bandra-Kurla Complex, Bandra (East), Mumbai – 400 051 Scrip Symbol: IRCTC |
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Sub: Intimation of Postal Ballot

Sir/Madam,

This is in reference to the our letters dated 12th November 2021, 15th November, 2021, 15th December, 2021 and 18th January, 2022 regarding intimation of appointment of Mr. Vinay Kumar Sharma, Mr. Namgyal Wangchuk, Mr. V. Shanker and Mr. Debashis Chandra respectively as Additional Directors on the Board of IRCTC.

Pursuant to the Regulation 30 and other applicable regulations of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, this is to inform that the Board of Directors has accorded its approval for conducting a Postal Ballot to obtain the approval of the shareholders for appointment of above-mentioned four (04) Directors on the Board of IRCTC in compliance with the Regulation 17(1C) of SEBI (LODR), Regulations, 2015.

In connection to the above, the Board of Directors has also appointed Mr. Naresh Kumar Sinha, Practicing Company Secretary, Proprietor of M/s Kumar Naresh Sinha & Associates, as Scrutinizer, who has given his consent to act as the scrutinizer, for conducting the postal ballot process. A calendar of events for the Postal ballot process is enclosed as **Annexure**.

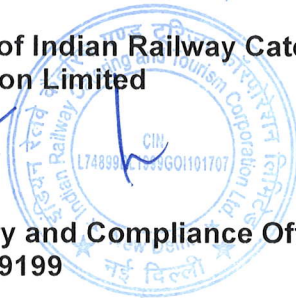
This is for your kind information and record.

Thanking you,

Yours faithfully,

**For and on behalf of Indian Railway Catering &
Tourism Corporation Limited**


(Suman Kalra)
Company Secretary and Compliance Officer
Membership No: F9199



Encl: As above

ANNEXURE

CALENDAR OF EVENTS FOR POSTAL BALLOT PROCESS

| S. No. | Events | Date |
|--------|---|--|
| 1 | Date on which the consent is given by the scrutinizer for his appointment. | Friday, 18 th February, 2022 |
| 2 | Date of IRCTC Board's approval (through Circulation) of Postal Ballot and authorizing Director(s) and/ or Company Secretary of the Company to be responsible for entire Postal Ballot process and appointment of Scrutinizer. | Thursday, 24 th February, 2022 |
| 3 | Date of appointment of the Scrutinizer. | Thursday, 24 th February, 2022 |
| 4 | Cut off date for reckoning for voting rights of the Shareholders. | Friday, 4 th March, 2022 |
| 5 | Date of completion of dispatch of notice | Thursday, 10 th March, 2022 |
| 6 | Place the Postal Ballot Notice on the Website. | Thursday, 10 th March, 2022 |
| 7 | Date of publishing Advertisement in Newspaper | Friday, 11 th March, 2022 |
| 8 | Remote E-voting Period (Start) | Saturday, 12 th March, 2022 (09:00 AM) |
| 9 | Remote E-voting Period (End) | Sunday, 10 th April, 2022 (05:00 PM) |
| 10 | Date on which Resolution will be deemed to be passed. | Sunday, 10 th April, 2022 |
| 11 | Date of submission of report by the Scrutinizer. | On or before 12 th April, 2022 |
| 12 | Date of declaration of result by the chairman and Intimation to the stock exchanges. | On or before 12 th April, 2022 |
| 13 | Last date of signing of Minutes by the Chairman | Tuesday, 10 th May, 2022 |
| 14 | Last date for filing of the Resolution with the Registrar Of Companies | Tuesday, 10 th May, 2022 |

