

General information about company	
Scrip code	542830
NSE Symbol	IRCTC
MSEI Symbol	NA
ISIN	INE335Y01020
Name of the entity	Indian Railway Catering and Tourism Corporation Limited
Date of start of financial year	01-04-2022
Date of end of financial year	31-03-2023
Reporting Quarter	Quarterly
Date of Report	31-12-2022
Risk management committee	Applicable
Market Capitalisation as per immediate previous Financial Year	Top 100 listed entities

Annexure I

Annexure I to be submitted by listed entity on quarterly basis

I. Composition of Board of Directors

Disclosure of notes on composition of board of directors explanatory

Textual Information(1)

Regular Chairperson		Yes	Disqualification of Directors under section 164 of the Companies Act, 2013													
Related to MD or CEO		Yes														
Category 2 of directors	Category 3 of directors	Date of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations)	
Chairperson		09-05-1963	No				Active	NA		18-05-2018				1	0	2
Not Applicable		06-09-1964	No				Active	NA		29-05-2020				1	0	0
Not Applicable		05-07-1964	No				Active	NA		12-07-2018				1	0	1
Not Applicable		01-03-1977	No				Active	NA		21-09-2022				1	0	0

I. Composition of Board of Directors

Disclosure of notes on composition of board of directors explanatory

Whether the listed entity has a Regular Chairperson

Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations)
Independent	Not Applicable		31-05-1978	No				Active	NA		09-11-2021	09-11-2021		14	1	1
Independent	Not Applicable		04-02-1970	No				Active	NA		12-11-2021	12-11-2021		14	1	1

Text Block	
Textual Information(1)	Tenure is filled only for ID's as per SEBI Circular No. SEBI/HO/CFD/CMD1/CIR/P/2019/78 dated 16-07-2019.

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	03604125	Vinay Kumar Sharma	Non-Executive - Independent Director	Chairperson	12-11-2021		
2	09397676	Namgyal Wangchuk	Non-Executive - Independent Director	Member	12-11-2021		
3	08083674	Rajni Hasija	Executive Director	Member	13-10-2020		

Nomination and remuneration committee							
Whether the Nomination and remuneration committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	09397676	Namgyal Wangchuk	Non-Executive - Independent Director	Chairperson	12-11-2021		
2	03604125	Vinay Kumar Sharma	Non-Executive - Independent Director	Member	12-11-2021		
3	08177824	Neeraj Sharma	Non-Executive - Nominee Director	Member	31-01-2020		

Stakeholders Relationship Committee							
Whether the Stakeholders Relationship Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	03604125	Vinay Kumar Sharma	Non-Executive - Independent Director	Chairperson	12-11-2021		
2	08177824	Neeraj Sharma	Non-Executive - Nominee Director	Member	30-07-2022		
3	08083674	Rajni Hasija	Executive Director	Member	26-07-2019		

Risk Management Committee							
Whether the Risk Management Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	08083674	Rajni Hasija	Executive Director	Chairperson	01-02-2021		
2	07247362	Ajit Kumar	Executive Director	Member	29-03-2021		
3	03604125	Vinay Kumar Sharma	Non-Executive - Independent Director	Member	12-11-2021		

Corporate Social Responsibility Committee							
Whether the Corporate Social Responsibility Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	08083674	Rajni Hasija	Executive Director	Chairperson	01-02-2021		
2	07247362	Ajit Kumar	Executive Director	Member	13-10-2020		
3	08177824	Neeraj Sharma	Non-Executive - Nominee Director	Member	13-11-2019		
4	09397676	Namgyal Wangchuk	Non-Executive - Independent Director	Member	12-11-2021		

Other Committee						
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks

Annexure 1								
Annexure 1								
III. Meeting of Board of Directors								
Disclosure of notes on meeting of board of directors explanatory								
Sr	Date(s) of meeting (if any) in the previous quarter	Date(s) of meeting (if any) in the current quarter	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
1	13-07-2022			The Company had 07 (Seven) no. of directors as on 13.07.2022 (i.e. the date of the Board meeting) and 6 out of 7 directors had attended the meeting. Mr. V. Shanker, Nominee Director could not attend the meeting due to pre-occupation. Further, Mr. Shanker ceased to be director on the Board of the Company w.e.f 29.07.2022. The data of total number of directors as 7 is not being captured in column no. 6, as it is only taking the total number of directors for the quarter ended 31.12.2022. In order to validate the sheet, total no. of directors have been mentioned as 06 (Six), however, the actual no. of directors was 07 (Seven) as on 13.07.2022.	Yes	6	6	2
2	10-08-2022		27		Yes	6	6	2
3	26-09-2022		46		Yes	6	6	2
4		14-11-2022	48		Yes	6	6	2

Annexure 1										
IV. Meeting of Committees										
Disclosure of notes on meeting of committees explanatory										
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
1	Audit Committee	10-08-2022				Yes	3	3	2	0
2	Audit Committee	14-11-2022	95			Yes	3	3	2	0
3	Nomination and remuneration committee	13-07-2022				Yes	3	3	2	0
4	Nomination and remuneration committee	26-09-2022	74			Yes	3	3	2	0
5	Nomination and remuneration committee	14-11-2022	48			Yes	3	3	2	0
6	Risk Management Committee	30-05-2022				Yes	5	5	1	0

Annexure 1										
IV. Meeting of Committees										
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
7	Risk Management Committee	14-11-2022	167			Yes	3	3	1	0
8	Corporate Social Responsibility Committee	10-08-2022				Yes	5	5	1	0
9	Corporate Social Responsibility Committee	14-11-2022	95			Yes	4	4	1	0

Annexure 1			
V. Related Party Transactions			
Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	NA	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	NA	

Annexure 1		
VI. Affirmations		
Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	No
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 1000 listed entities)	Yes
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Textual Information(1)

Annexure 1		
Sr	Subject	Compliance status
1	Name of signatory	Suman Kalra
2	Designation	Company Secretary and Compliance Officer

Text Block	
Textual Information(1)	The Board of the Company does not have optimum combination of functional, nominee and Independent Directors as the Companys Board didnt have 50% of Board Members as independent directors including one woman independent director. The Company has proactively taken up the issue with the Ministry of Railways, Government of India, i.e., the appointing authority, from time to time, for appointment of the requisite number of independent directors, including appointment of Independent Woman Director on the Board.

Signatory Details	
Name of signatory	Suman Kalra
Designation of person	Company Secretary and Compliance Officer
Place	New Delhi
Date	13-01-2023

