



इंडियन रेलवे केटरिंग एण्ड टूरिज्म कॉरपोरेशन लिमिटेड  
(भारत सरकार का उद्यम-मिनी रत्न)  
INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.  
(A Govt. of India Enterprise-Mini Ratna)  
CIN: L74899DL1999GOI101707  
Website: [www.irctc.com](http://www.irctc.com), Email: [info@irctc.com](mailto:info@irctc.com)

No. 2022/IRCTC/HRD/Consultant/CO

Dated: 31.05.2024

**Advertisement for engagement of one post of Advisor (Technical) at Internet Ticketing Centre, in IRCTC/Corporate Office on Temporary basis.**

IRCTC, a Govt. of Indian Enterprise (Mini Ratna) under the Administrative control of the Ministry of Railways, requires dynamic, experienced and result-oriented retired senior level Govt./PSU officer for re-engagement as Advisor/Technical with Internet Ticketing Centre/IRCTC/New Delhi. The eligibility of the retired Govt./PSUs officers, Qualification and Experience criterion, who can apply to the above post are as under:

| Post   | Level/Post of Retired Govt./PSU officer who can apply                           | Educational Qualification   | Experience/Age  |
|--|---|---|---|
| Advisor/Technical for Internet Ticketing Centre/IRCTC/ New Delhi | A retired HAG or above OR CPSE officers of rank of Directors (i.e. E9) or above | Should be a Bachelor of Science or Technology from any UGC/AICTE recognized University/ Institution | Having at least 10 years of experience in e-governance and Information Technology, project planning, designing & operations, Policy formation, etc.<br>Those, who served as Director or Joint Secretary and above in the Govt. of India as part of Civil Service will be given preference.,<br>Age: not more than 64 years of age as on date of notification. |

**2. Work assignment/Project:**

Development of a consolidated and unified portal for its various services, as Internet Ticketing Centre/IRCTC is in process of expanding the business base in various domains viz. Payments, Charter/Helicopter bookings, etc.

**3. Duration:** The tenure of re-engagement will be initially for a period of Six (06) months or till the completion of the project, whichever is earlier. The same can be extended as per the requirements/performance of the retired officer and at the sole discretion of IRCTC. The re-engagement can be terminated pre-maturely on one month's notice by either side. However, IRCTC can cancel the appointment at any time without providing any reason for it.

**4. Remuneration for Advisor:**

- The remuneration for the post of Advisor is Rs.6700/- per diem
- In case their services are utilized for half a day, the remuneration will be 60% per diem rate.
- However, monthly remuneration shall be restricted to 15 days per month. However, the remuneration per month together with pension will be restricted to Rs.2,25,000/- or last pay drawn, whichever is lower.
- Rs.1000/- per day for transport charges (on claim basis).
- TA/DA shall be applicable as per entitlement of E9 level officer of IRCTC.

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5. **Submission of Application:** The application is to be submitted addressed to Addl. GM/HR/IRCTC/New Delhi by **21.06.2024** by 17:00 hrs. in the prescribed format (copy enclosed) along with other requisite documents i.e. PPO/Service Certificate, copy of Aadhar Card and two passport size photographs:

**Additional General Manager (HRD)**

**HR Department**

**IRCTC Ltd.**

**12<sup>th</sup> Floor, Statesman House, Barakhamba Road,  
New Delhi-110001**

6. **Selection/Interview/VC:** The selection will be done through Interview/Interaction through VC, for which date and time will be intimated separately.

Encl: As above.

  
( Sidhartha Singh )  
Addl. GM/HRD/IRCTC

**APPLICATION FORM (FOR RETIRED EMPLOYEES)**

|                  |   |                                 |    |                  |                     |                                  |
|------------------|---|---------------------------------|----|------------------|---------------------|----------------------------------|
| Post applied for |   |                                 |    |                  |                     |                                  |
| Notification No. |   |                                 |    |                  |                     |                                  |
| 1.               | Name of retired employees (in BLOCK letters)                  |                                 |    |                  |                     |                                  |
| 2.               | Father's Name (in BLOCK letters)                              |                                 |    |                  |                     |                                  |
| 3.               | Name & address of office from where retired/ superannuated    |                                 |    |                  |                     |                                  |
|                  | I. Date of Retirement   |                                 |    |                  |                     |                                  |
|                  | II. Designation at the time of retirement                     |                                 |    |                  |                     |                                  |
|                  | III. Pay scale/Level held at the time of retirement (Regular) |                                 |    |                  |                     |                                  |
|                  | IV. Pay scale in MACP (if applicable)                         |                                 |    |                  |                     |                                  |
|                  | V. Date of initial appointment                                |                                 |    |                  |                     |                                  |
| 4.               | Date of Birth   |                                 |    |                  |                     |                                  |
|                  | Age as on the date of Notification                            | ____ Days ____ Months ____ Year |    |                  |                     |                                  |
| 5.               | Aadhar number/voter ID  |                                 |    |                  |                     |                                  |
| 6.               | Address for correspondence                                    |                                 |    |                  |                     |                                  |
|                  | H.No/ Street No./Lane   |                                 |    |                  |                     |                                  |
|                  | Block/Area/Village  |                                 |    |                  |                     |                                  |
|                  | Tehsil & District   |                                 |    |                  |                     |                                  |
|                  | State & Pin code  |                                 |    |                  |                     |                                  |
| 7.               | Work Experience in last 20 years                              |                                 |    |                  |                     |                                  |
|                  | Post held   | From                            | To | Place of posting | Pay-scale/ GP/Level | Duties/responsibility (in brief) |
|                  |   |                                 |    |                  |                     |                                  |
|                  |   |                                 |    |                  |                     |                                  |
|                  |   |                                 |    |                  |                     |                                  |
|                  |   |                                 |    |                  |                     |                                  |
|                  |   |                                 |    |                  |                     |                                  |
|                  |   |                                 |    |                  |                     |                                  |

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|     |  |     |    |
|-----|--|-----|----|
| 8.  | (a)(I) Have any departmental proceedings/vigilance proceedings or any other case is under process during service/pending after retirement/at present against you? (Yes/No) if yes give the details.                      |     |    |
|     | (a) (ii) Have you ever been awarded any punishment while in services as minor penalty or major penalty, if so give details of the same.  |     |    |
|     | (b) Have you ever been arrested /prosecuted/remained under detention or any criminal proceedings pending against you ? (Yes/No)  |     |    |
|     | (c) If the answer to any of the questions mentioned is yes give full particulars of the case /arrest /detention /conviction punishment etc. and the nature of the case pending in the court/department/PSU etc. (Yes/No) |     |    |
| 9.  | Any other relevant information (Award, Special work done, etc.)  |     |    |
| 10. | Please attached the attested copies (Tick)   | Yes | No |
|     | PPO  |     |    |
|     | Service Certificate  |     |    |
|     | PAN Card   |     |    |
|     | Aadhar Card  |     |    |

**NOTE:**

1. The furnishing of false information or suppression of any factual information in the form would be a disqualification for the re-engagement of a retired .Govt./PSU employment.
2. If the fact that information has been furnished or that there has been suppression of any factual information in the form comes to notice at any time during the engagement of retired employee, engagement /contract will be terminated without any notice immediately and the remuneration paid will be refunded/deposited by me. Any action as deemed fit by IRCTC may be taken.

I certify that the above information is correct and complete to the best of my knowledge and belief.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Mobile No. \_\_\_\_\_



### VERIFICATION FORM

|     |   |      |
|-----|---|------|
| 1.  | Name of applicant (in block letters)  |      |
| 2.  | Father' name (In block letters)   |      |
| 3.  | Present Address   |      |
|     | H.No./Street no./Lane   |      |
|     | Block/Area/Village  |      |
|     | Tehsil & District   |      |
|     | Police Station  |      |
|     | State & Pin code  |      |
| 4.  | Nationality   |      |
| 5.  | Date of Birth   |      |
| 6.  | (a) Place of birth, district, State in which situated                               |      |
|     | (b) Permanent Address   |      |
|     | Residential address(es) during last 5 years or present corresponding address.       |      |
| 7.  | Aadhar number/Voter ID  |      |
| 8.  | Name of two responsible persons of your locality & their address with phone numbers |      |
| (i) |   | (ii) |

NOTE: Please also fill up and submit the self-declaration from regarding your vigilance status attached herewith.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

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**DECLARATION REG. D&AR/VIGILANCE STATUS FOR RE-ENGAGEMENT IN IRCTC**

In reference to my application for re-engagement in IRCTC against the notification no.....dated..... I, Shri/Smt/Ms. ....  
(full name) hereby declare that there is no D&AR and Vigilance case/cases pending against me. My re-engagement in IRCTC as Consultant/Advisor is subject to pending my vigilance clearance. I also accept the following conditions.

- (i) No payment will be made to me until vigilance clearance is received.
- (ii) Subsequently, if anything adverse is found in my vigilance clearance report my services of re-engagement in IRCTC will be terminated immediately without giving any notice to me.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of the applicant: \_\_\_\_\_

Name of the applicant: \_\_\_\_\_

Designation at the time of retirement: \_\_\_\_\_

Dept. from where retired: \_\_\_\_\_